

## JOB POSTING

**Are you seeking rewarding work? Do you want to add value to your community?**

**CDRCP is currently seeking a visionary thinker that is positive and self-motivated.**

**Come join our team of passionate difference makers!**

### **ABOUT THE ROLE:**

#### **QUALITY INITIATIVES MENTOR**

Full-time, 35 hours per week (Permanent)

Reports to: Manager, Quality Initiatives

As part of the Quality Initiatives team, the Quality Initiatives Mentor will demonstrate a commitment to effective practices. The mentor will provide support to supervisors and staff through in person and remote mentoring, networking and professional education opportunities while acknowledging challenges, and supporting the diverse and unique needs of programs.

### **WHAT THIS POSITION HAS TO OFFER:**

The successful candidate will have the opportunity to make an impact and gain unique work experience by:

Promoting the Raising the Bar in Peel program in the community and onboarding new members to the program:

- Enabling participants to achieve benchmarks and enhance the quality of programs for children and families
- Mentoring programs through reflective activities of the RTBP profile
- Promoting and facilitating professional learning sessions and professional networking groups/events
- Coordinating community events to promote and support community engagement including annual recognition events and communities of practice
- Providing opportunities for programs to engage in a dialogue based profile reflection
- Representing Raising the Bar in Peel/CDRCP on committees and at community events
- Providing support in facilitating professional learning opportunities such as conferences, seminars and community events
- Using data and research to support community initiatives to enhance best practices
- Participating in ongoing professional development and learning through workshops and information sessions

CDRCP offers competitive benefits to qualifying positions, learning opportunities and a chance to work on a team of dedicated professionals.

## **WHAT WE'RE LOOKING FOR:**

The successful candidate will:

- Possess a degree or diploma in Early Childhood Education and is registered with the College of ECE's (in good standing)
- Experience related to Early Learning and Child Care supervision, administration and mentoring colleagues
- 3-5 years of related work experience in a Supervisory role; experience in two or more areas including preschool, school age, licensed home child care and/or early years services is an asset
- Ability to support programs with different philosophies
- Engage in public education and awareness to promote learning and educational opportunities
- Maintain a strong knowledge of all relevant and pending legislation
- Sound understanding of project management
- Strong understanding of data collection and reporting
- Review relevant research to ensure practices and resources reflect best practices
- Maintain broad knowledge of early learning and child development, and a thorough understanding of pedagogy and andragogy
- Strong organizational, customer service, communication, problem solving, negotiation, time management and research skills
- Effective use of current technology including Microsoft Office Suite, databases, social media and websites
- Clear English, verbal and written communication skills; second language an asset
- Acceptable Criminal Reference Check
- Ability to work flexible hours and act independently and as a team player
- Ability to adapt to changing priorities
- Possession of a valid Driver's License, a safe driving record and access to independent transportation

## **HOW TO APPLY:**

Please send your resume and cover letter using the subject line "Quality Initiatives Mentor Applicant" to [hemantika@cdrpc.com](mailto:hemantika@cdrpc.com) . Applicants that are selected to move forward in the application process will be contacted by email.

To learn more about CDRCP please visit [www.cdrpc.com](http://www.cdrpc.com)

**CDRCP is committed to ensuring that employment decisions are made equitably, and that employment barriers are eliminated in accordance with the Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Employment decisions are made based on experience, skills, attributes and qualifications. Candidates that require accommodation during the application process are encouraged to contact the Hiring Manager at CDRCP.**