



## **CURRICULUM MANAGER**

PLASP Child Care Services is a charitable organization operating on a not-for-profit basis, providing high quality early learning and child care, for children up to 12 years of age. PLASP operates programs in more than 240 schools providing before and after school care. PLASP also operates over 30 full-day early learning and child care centres and six EarlyON locations for children from 0 – 6 years.

PLASP is committed to hiring, training, and fairly compensating staff. All Ontarians have the right to equal treatment with respect to employment without discrimination or harassment. We believe that everyone has worth and value, and that all staff are respected, supported, and treated fairly by their co-workers and supervisors

Reporting to the Manager of Program Services, the Curriculum Manager oversees and provides direct supervision and support to the PLASP Curriculum Department, EarlyON Lead and EarlyON programs.

## **THE POSITION INVOLVES...**

The successful candidate will provide a full range of duties, including:

- Ensuring the provision of PLASP operational training that support staff in the delivery of high-quality programming for children and/or families.
- Leading and supervising teams that support operational training, program mentorship and program quality.
- Visiting PLASP sites to evaluate programs and provide feedback or identify training opportunities.
- Developing curriculum training to adults in small and large groups both in-person and virtually.
- Evaluating program quality and implementing processes and strategies that support program quality improvement using a variety of environment assessment tools including the AQI, CQI and the PQA.
- Employing best practices to plan and manage the ongoing implementation of PLASP EarlyON centres and programs in accordance with the Region of Peel EarlyON and Family Centres Business Practices and Funding Guideline
- Monitoring and analyzing community needs in partnership with network tables and EarlyON staff to ensure responsive programming for diverse communities
- Managing EarlyON budget allocation and being responsible for regular reporting to the Region of Peel

## **THE PREFERRED CANDIDATE WILL HAVE...**

- A post-secondary education in the field of Early Childhood Education and listed as in “Good Standing” with the College of Early Childhood Educators (*RECE*) or education in Social Services field
- A minimum of five (5) years of related experience
- Demonstrated knowledge of the *Child Care and Early Years Act (CCEYA)*, policies and current issues in the field of child care
- Extensive *HighScope* Curriculum knowledge and demonstrated knowledge in emergent, play-based curriculum with a strong understanding of *How Does Learning Happen? (HDLH?)* Ontario’s Pedagogy for the Early Years
- Experienced in the delivery of high-quality family support programs in EarlyON settings or other family support settings and sound knowledge of the Principles of Family Support
- Exceptional leadership, computer, and communication skills to meet the organization’s goals and objectives.
- Demonstrated skills in leadership development, supervision, planning, delivery, reporting and evaluation
- Effective presentation skills for large and small groups
- A Valid Driver’s License and ability to travel for program visits.

## **PLASP OFFERS...**

- A positive and supportive working environment
- Growth and learning opportunities

- A competitive total compensation package including Health and Dental benefits
- A competitive vacation package
- An opportunity to make a difference in the lives of children
- A hybrid work model that embraces both on-site and remote work to support each team's core priorities.

#### **HOW TO APPLY...**

To apply for this exciting opportunity, please visit [PLASP-Careers](#). PLASP invites all applicants to submit their resume and cover letter for consideration no later than **March 17, 2023**.

PLASP Child Care Services is committed to accommodating applicants with disabilities throughout the hiring process, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Human Resources will work with applicants requesting accommodation at any stage of the hiring process.

Please visit [www.plasp.com](http://www.plasp.com) for more employment information.

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