

## JOB POSTING

**Are you seeking rewarding work? Do you want to add value to your community?  
CDRCP is currently seeking a visionary thinker that is positive and self-motivated.  
Come join our team of passionate difference makers!**

### **ABOUT THE ROLE:**

#### **DIRECTOR, OPERATIONS AND OUTCOMES**

Full-time Permanent  
35 hours per week  
Reports to: CEO

### **WHAT THIS POSITION HAS TO OFFER:**

The successful candidate will have the opportunity to make an impact and gain unique work experience by:

- Working with the CEO and the Management team to develop and mobilize the operational plan aligned with the strategic plan.
- Overseeing operations and ensuring alignment of operations with the overall strategic plan, funder expectations and deliverables, and community need.
- Providing leadership in the supervision, co-ordination, planning and delivery of programs, and the development of new projects and services
- Ensuring alignment between current outcome measures and evaluation strategies based on effective practices, for all programs.
- Developing a framework for service standards to optimize productivity while ensuring agility and responsiveness to stakeholders.
- Tracking and analyzing key operational metrics to achieve ideal productivity.
- Leading the Management team through a dynamic and progressive mentorship style and ensure compliance with policies and procedures.
- Working with the Management team to develop, monitor, and execute program specific budgets and business plans that are aligned with funder guidelines and CDRCP's policies.
- Working collaboratively with the CEO and Managers to identify local service opportunities and capacity for enhanced services, new program development and/or expansion.
- Developing strong community partnerships with existing and new partners to support service delivery.
- Representing the CEO at events, meetings, and community tables.

CDRCP offers competitive benefits to qualifying positions, learning opportunities and a chance to work on a team of dedicated professionals.

#### **WHAT WE'RE LOOKING FOR:**

- Post secondary education in the areas of Education, Human Services, Community Development, Outcome Measurement
- Experience in management, evaluation and outcome measurement
- 5 years of progressive leadership experience preferred
- Possession of a valid Driver's License, and a safe driving record and access to independent transportation
- Effective use of current technology including databases and relevant programs
- Clear English verbal and written communication skills, second language an asset
- Knowledge of relevant legislation
- Ability to work flexible hours and act independently
- Knowledge of relevant legislation
- Acceptable Criminal Reference Check

#### **HOW TO APPLY:**

Please send your resume and cover letter to [sara@cdrpc.com](mailto:sara@cdrpc.com) . Applicants that are selected to move forward in the application process will be contacted by email.

To learn more about CDRCP please visit [www.cdrpc.com](http://www.cdrpc.com).

**CDRCP is committed to ensuring that employment decisions are made equitably, and that employment barriers are eliminated in accordance with the Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Employment decisions are made based on experience, skills, attributes and qualifications. Candidates that require accommodation during the application process are encouraged to contact the Hiring Manager at CDRCP.**